



FAMILY CAMP AT YOSEMITE PRE AND POST SEASON RESERVATION INFORMATION

**** PLEASE READ CAREFULLY BEFORE COMPLETING APPLICATION ****

Family Camp at Yosemite is operated by the City of San José. It is a place where groups/organizations can rent a portion or the whole camp before or after the Summer Season. Family Camp will be open for the 2015 Pre and Post Season. City sponsored volunteer events and activities shall have priority over group rentals.

2015 Dates

Pre-Season starts May 1, and ends May 31st

Post Season starts August 17th and ends September 27th

What do you get when you rent at Family Camp?

When you reserve; you are entitled to the beds in your tent (up to 6), the restroom and shower facilities, use of the outdoor facilities such as the basketball, shuffleboard, and volleyball courts, the meadow, the patio around the Dining Hall and the patio around the Sierra Lodge. The river and grounds are available for general public use.

Additional facilities are available to rent such as the kitchen/dining complex, Tuolumne Room and Sierra Lodge. The kitchen/dining complex rental includes the kitchen, scullery, dining room, barbecue and specified utensils and food storage areas.

If you wish to be the only group/organization in camp you must reserve the whole camp. Otherwise we will try to maximize camp occupancy with multiple groups at the same time. The whole camp rental will entitle you to the use of up to 60 tents (100- 800 tent series). Five additional tents are available to rent (for a total of 65 tents); if your group/organization needs more than 65 tents please contact the San José Office to discuss needs 408-794-6208 or email us at familycamp@sanjoseca.gov.

A Refundable Cleaning and Damage Deposit is required for any group/organization of Family Camp Facilities.

The camp staff will work closely with you to ensure the specific needs of your group/organization are addressed. If your group is requesting meal services submit a menu and estimated number of guests to the San José office at least 30 days prior to arrival for a fee estimate. If you need any other services such as the use of projector screens, televisions, DVD players etc please let the San José office know at least 30 days prior to arrival at camp.

If your group is interested in having outside vendors at your event please see page 2, item G for the City of San José's Rules, Regulations and fees associated with the number of vendors and or duration of event.

FEES AND CHARGES

Please Note: A "night" runs from 2:00 PM to 1:00 PM the next day.

- A. APPLICATION FEES:** \$ 35.00 Per Application
- B. LODGING FEES:** Tents: (without electricity) \$ 30.00 - \$60 Per Night
(with electricity) \$ 40.00 - \$80 Per Night
- C. CAPTIAL FEE SURCHARGE:** \$ 20.00 Per Tent Reserved
- D. RENTAL FEES:** Kitchen/Dining Complex \$ 500.00- \$1000 Per Night (See requirements: **Item J**)
Tuolumne Room \$ 100.00 - \$200 Per Night
Sierra Lodge \$ 40.00 - \$80 Per Night
Whole Camp (60 tents: 100-800 series) \$1,500.00 - \$3000 Per Night
'S' or 'K' Cabins \$ 65.00 - \$130 Per Night
(5 additional tents are available with Whole Camp Rentals at \$25 per tent/per night)
(Use of additional tents must have Camp Management's Approval prior to final reservation confirmation)
- E. CITY SERVICES (STAFFING) BASED ON EXPECTED TENT USE AND ACTIVITY SCHEDULE:**
- | | |
|-------------------|--------------------------------|
| 1- 19 tents | \$ 225.00 - \$450.00 Per Night |
| 20-39 tents | \$ 275.00 - \$550.00 Per Night |
| 40 tents and over | \$ 375.00 - \$750.00 Per Night |

F. FOOD SERVICE FEES: A sample menu with estimated number of guests must be submitted by email at familycamp@sanjoseca.gov at least 30 days prior to the start of reservation in order to obtain an estimated cost (item # 11 on pg. 6 for pricing factors). Groups requesting bag lunches will be charged \$5 per bag lunch, must request 7 days prior to arrival at camp. If requesting bag lunches please ask for the Bag Lunch Order Form.

G. VENDORS ON SITE: All groups requesting to have vendors on-site must have Proof of Insurance and Approval from the City of San José's Family Camp Office. Fees are determined if an event meets 1 (one) of the following criteria. Please contact the Family Camp office to obtain a map for event layout:

- Small Scale at \$550 per day: 1) Tents are scheduled for a duration of less than four (4) hours (excluding set-up and take-down time). 2) Event will involve four (4) or fewer booths for the purpose of sale or distribution of food, beverages, merchandise or materials.
- Medium Scale at \$1000 per day: 1) Tents are scheduled for a duration of four (4) to five (5) hours (excludes set-up and take-down time). 2) Event will involve five (5) to eight (8) booths for the purpose of sale or distribution of food, beverages, merchandise or materials.
- Large Scale at \$1400 per day: 1) Tents are scheduled for a duration of six (6) or more hours (excludes set-up and take-down time). 2) Event will involve nine (9) or more booths for the purpose of sale or distribution of food, beverages, merchandise or materials.

H. SECURITY DEPOSIT FEES: 30% of total fees (or \$250.00, whichever is greater) are due with application. This deposit goes towards your Rental Fees and is refundable if you cancel your reservation according to the Cancellation Fee Schedule (on page 3). Reservations totaling \$250.00 or less must be paid in full at the time of reservation.

I. REFUNDABLE CLEANING AND DAMAGE DEPOSIT: Due no less than 30 days prior to the start of reservation. The following amounts shall be charged as a refundable cleaning/damage deposit for any group user of Family Camp Facilities. Groups providing alcohol must include an additional \$500.00 to their Cleaning and Damage Deposit.

GROUPS WITH EXPECTED TENT USE:

1 - 19 tents	\$ 350.00
20-39 tents	\$ 500.00
40 tents +	\$ 750.00

J. FINAL PAYMENTS: Must be submitted no less than 30 days prior to start of reservation.

K. PROOF OF INSURANCE: Must be submitted no less than 30 days prior to start of reservation. See page 4 for requirements for your group.

L. PROOF OF FOOD HANDLERS' CERTIFICATE: For groups requesting the Kitchen/Dining Hall Complex and self preparing group meals. A current Food Handler's Certificate must be provided no less than 7 days prior to start of reservation.

M. TENT AND GUEST LIST: Must be submitted no less than 7 days prior to start of reservation.

CANCELLATION FEE SCHEDULE: All changes and/or cancellations must be in writing. All requests are effective upon receipt of written notices and will be processed based upon date received and according to reservation start date and time:

Small groups (1 - 19 tents):

- ☐ 15% for cancelling with 28 days or more notice. ☐ 25% of fees for cancelling with less than 28 days but more than 14 days notice. ☐ 50% of fees for cancelling with less than 14 days but more than 48 hours notice. ☐ There will be **NO** refund for cancellations less than 48 hours advance notice.

Large groups (20 or more tents), groups renting the whole camp and those renting facilities:

- ☐ 15% or \$100 whichever is greater for cancelling with 28 days or more notice.
- ☐ 25% of the estimated rental fees for cancelling with less than 28 days but more than 14 days notice.
- ☐ 50% of the estimated rental fees for cancelling with less than 14 days notice but more than 48 hours notice.
- ☐ There will be **NO** refund for cancellations less than 48 hours advance notice.

The following stipulations apply to ALL reservations:

- ☐ Cancellation fees apply to full and partial cancellations.
- ☐ Cleaning and Damage deposits are not subject to cancellation charges.
- ☐ There will be a **\$29.00** processing fee for all checks returned by the maker's bank. Subject to change.
- ☐ Changes in a reservation are subject to a \$20 charge for each change.
 - a) Tent or date changes to a confirmed reservation,
 - b) Additions made to a confirmed reservation made less than 7 days prior to scheduled arrival date.

Additional fees will be assessed for those groups leaving the Camp in such a condition that additional clean up (beyond normal maintenance) is necessary. The applicant or group representative should review the facilities with the Camp Representative at the end of use to determine if clean up is acceptable.

If damages exceed the amount of the Cleaning and Damage Deposit, the applicant or organization is responsible for any and all costs associated to replacement or repair or any losses and damages to camps' property and operational use of the facility.

INSURANCE REQUIREMENTS: All **GROUPS** and **ORGANIZATIONS** are required to provide proof of appropriate insurance at the organization's sole cost expense and the full term of Family Camp Reservation. Such proof should be mailed or delivered to the camp office at Leininger Center (1300 Senter Road, San Jose CA 95112) a minimum of 30 days prior to scheduled arrival at camp.

ALL GROUPS/ORGANIZATIONS must provide the following: ☐ **ENDORSEMENTS:** All of the following are required to be made a part of each policy: ☐ "The City of San José, its employees, officers, agents and contractors are hereby added as additional insured."

☐ "This policy shall be considered primary insurance as respects any other valid and collectible insurance the City of San José may possess, including any self-insured retention the City may have, and any other insurance the City does possess shall be considered excess insurance only.

☐ **PROOF OF COVERAGE:** Copies of all the required ENDORSEMENTS shall be attached to the CERTIFICATE OF INSURANCE which shall be provided by the organization's insurance as evidence of the stipulated coverage.

Groups/organizations that will not have alcohol while on Camp grounds

☐ **COMPREHENSIVE GENERAL LIABILITY:** policy with a minimum limit of not less than \$1,000,000 combined single limit for bodily injury and property damage, providing at least all of the following minimum coverage's:

☐ Premises Operations ☐ Premises Medical Coverage (Minimum limit of \$10,000/\$100,000) ☐ Personal Injury ☐ Broad Form Property Damage ☐ Fire Legal Liability with a minimum limit of \$100,000

☐ **WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY:** (For Groups/Organizations not requesting City Services): policy with a minimum no less than \$100,000 per accident as required by the Labor Code of the State of California.

Groups/organizations that will be serving alcohol while on Camp grounds

☐ **COMPREHENSIVE GENERAL LIABILITY:** policy with a minimum limit of not less than \$1,000,000 combined single limit for bodily injury and property damage, providing at least all of the following minimum coverage's:

☐ Premises Operations ☐ Premises Medical Coverage (Minimum limit of \$10,000/\$100,000) ☐ Personal Injury ☐ Broad Form Property Damage ☐ Fire Legal Liability with a minimum limit of \$100,000.

☐ **WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY:** (For Groups/Organizations not requesting City Services): policy with a minimum no less than \$100,000 per accident as required by the Labor Code of the State of California.

Groups/organizations that will SELL alcohol while on Camp grounds

☐ **COMPREHENSIVE GENERAL LIABILITY:** policy with a minimum limit of not less than \$1,000,000 combined single limit for bodily injury and property damage, providing at least all of the following minimum coverage's:

☐ Premises Operations ☐ Premises Medical Coverage (Minimum limit of \$10,000/\$100,000) ☐ Personal Injury ☐ Broad Form Property Damage ☐ Fire Legal Liability with a minimum limit of \$100,000.

☐ **WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY:** (For Groups/Organizations not requesting City Services): policy with a minimum no less than \$100,000 per accident as required by the Labor Code of the State of California.

☐ Liquor Liability policy with a minimum limit of no less than \$1,000,000 per occurrence.
☐ Require an ABC Permit.

FAMILY CAMP AT YOSEMITE PRE AND POST SEASON RESERVATION INFORMATION

HOW & WHEN TO REGISTER: Registration for the 2015 Pre and Post Season camp year begins on January 20, 2015. All groups/organizations that have historically reserved the camp for dedicated dates will be given priority registration. Groups or organizations that have NOT confirmed their reservation by Monday, February 23, 2015, will risk forfeiting their date.

All reservation applications received must have the fee estimate sheet, application fee and security deposit in order for the application to be considered.

What Organizer Must Do Prior to Start of Reservation	Target Due Date
Submit Security Deposit & Application Fee	Due at time of application
Submit Sample Menu & Estimated number of Guests (if applicable)	30 days prior to start of reservation
Submit Proof of Insurance with applicable endorsements and certificates (see page 3)	30 days prior to start of reservation
Submit Refundable Cleaning & Damage Deposit	30 days prior to start of reservation
Submit Payment for Tent Lodging, Facility Rental and estimated City Services	30 days prior to start of reservation
Submit Activity Schedule	7 days prior to start of reservation
Submit Bag Lunch Request (if applicable)	7 days prior to start of reservation
Submit Facility and/or Equipment Checklist (if applicable)	7 days prior to start of reservation
Submit Proof of Food Handler's Certificate (if applicable)	7 days prior to start of reservation
Submit Final Tent and Guest List	7 days prior to start of reservation
Provide guests with general rules and guidelines of Family Camp at Yosemite and the Forestry Department	Prior to start of reservation
Reservations made less than 30 days prior to arrival at camp must have all applicable items attached to application and must also be paid in full at the time of registration.	

What Organizer must do at End of Reservation	Target Due Date
Clean site of all litter and debris	On last day of reservation
Kitchen Renters: Clean and return equipment/items to proper place	On last day of reservation
Conduct Post event site walkthrough with Camp Representative	On last day of reservation
Receive invoice for any additional City Services and/or Food Services used at camp (if applicable)	30 – 40 days after event.
Submit Payment in full	30 days after date of invoice

FAMILY CAMP AT YOSEMITE GENERAL RESERVATION **INFORMATION AND GUIDELINES**

1. Any changes, alterations, whiteouts or amendments made to this agreement by anyone other than the City of San José or Family Camp at Yosemite authorized representative will make this contract null and void.
2. The City is not responsible for accidents, injury, or loss of individual property in or on its facilities. Groups, organizations, and individuals will be required to provide first aid and supplies.
3. All activities at Family Camp at Yosemite shall be under the jurisdiction of the National Park Guidelines and the City of San José. The City Representative has the authority to disperse any group/organization for failure to comply with these rules. The group will forfeit ALL fees paid. I think we need clarifying language here , add Reference Policy, Rules and Regulations on page 7
4. The final tent list submitted by the organization/group will be the basis for tent set up by Camp Staff. Campers are NOT ALLOWED to move beds and mattresses or any tent furniture from any tent!
5. Only the tent(s) reserved by a camper or group are available for their use. The occupancy of another tent(s) or the removal of furniture or bedding from another tent will subject the user to a charge for that tent(s). This charge will be billed to the user if not paid prior to the end of the user's stay. A Camp Representative will survey tent occupancy daily.
6. Individuals will be charged usage fees for any additional tent(s) per night(s) used before and after the original event date(s).
7. Personal tents, RVs and powerboats are not permitted.
8. Any additional staff or facility requests made at camp will incur an additional fee. Please see Camp Manager for all requests.
9. Use of basic kitchen equipment and appliances is available to those groups/organizations renting the kitchen. Use of additional appliances and equipment are available for use subject to prior written approval. A checklist of additional appliances and equipment is included in this packet. The use of unauthorized equipment or entry into restricted areas will subject the user to loss of deposit. The Camp Representative will inspect all equipment with a group representative prior to the end of use and will note any damaged or missing items. **Charges for damaged or missing items will be strictly enforced.**
10. If damages exceed the amount of the Cleaning and Damage Deposit, the applicant or organization is responsible for any and all costs associate to losses or damage to camps' property and equipment.
11. Food service can be provided for any group or organization. The total number of guests, the type of menu and the number of meals will determine the number of staff required to provide the food service as well as the total food cost. An estimate can be provided based upon the group's initial numbers. The final cost for food service (which includes staffing, purchased food and applicable taxes) will be provided at the end of the event. Please note that Camp is a cost-recovery program, therefore, all food items purchased by Family Camp at Yosemite for your event will be included in the final cost even if all items are not used by the group. Groups requesting bag lunches will be charged \$5 per bag lunch, and must be requested 7 days prior to arrival at camp. If requesting bag lunches please ask for the Bag Lunch Order Form.
12. Recreation equipment, such as ping pong tables, balls, paddles, basketballs, volleyballs, shuffleboard equipment, horseshoes, etc. may be available to groups that rent the whole camp. The lead member of the group must check out equipment with the Camp Representative. At the end of the stay this equipment will be checked back in and verified against the original checklist. Any lost or damaged items will be deducted from the Cleaning and Damage deposit or billed to the organization.

13. A fee will be assessed for those groups leaving the Camp in such a condition that additional clean up (beyond normal maintenance) is necessary. The applicant or group representative should review the facilities with the Camp Representative at the end of use to determine if clean up is acceptable.

FAMILY CAMP AT YOSEMITE 2015 PRE and POST SEASON USE BY GROUPS/ORGANIZATIONS POLICIES, RULES AND REGULATIONS

Welcome to Family Camp at Yosemite. We would like to remind you of the following camp policies, rules and regulations that help make the camp a pleasant place to visit and return to year after year.

1. Campfires are subject to seasonal safety laws imposed by the U.S. Forest Service. Family Camp is under U.S. Department of Agriculture jurisdiction. Campfires are allowed in the Campfire ring **ONLY** with Camp Management approval (no rock rings or ground fires allowed). Barbecues, Hibachis, etc, are not permitted. No fires are allowed on turf (lawn areas).
2. The use of white gas camping equipment (lanterns and stoves) is strictly prohibited in camp. Battery operated lighting is highly encouraged.
3. The use of chain saws in camp is **NOT** allowed without prior written permission of Camp Management. The gathering of "dead and down" wood for use in campfire ring is permitted with permission from Camp Management.
4. Per City Council Ordinance 13.44.140: The Director of Parks, Recreation and Neighborhood Services has limited the type of alcohol permitted at Family Camp at Yosemite to beer, wine and sake only. This may be modified by the Camp Manager with the requirement of all the appropriate insurance(s) as stated in this packet on page 3.
5. Hunting in, or within close proximity of, Family Camp at Yosemite is forbidden.
6. The shooting of guns, BB guns, pellet guns, arrows or slingshots is forbidden.
7. Fishing in the middle fork of the Tuolumne River in Family Camp is subject to the California Department of Fish and Game rules, regulations and license requirements.
8. Quiet time is between 10:30 p.m. and 7:00 a.m., loud and/or unruly behavior is not allowed. Remember that you are sharing this camp with others.
9. Animals/pets of any kind are **not** allowed in camp. Service dogs permitted with Camp Management approval.
10. If you have made a reservation for a tent through the Camp office in San José, please remember to bring your receipt with you for confirmation to show the Camp Representative.
11. Please report any broken or damaged furniture, any leaking or damaged plumbing, or any safety problems to the Caretaker/Camp Representative.
12. All water in camp restrooms is potable well water. The fire hydrants and sprinklers in the 300 tent series and the meadow areas use non-potable river water therefore should not be used for drinking.
13. **Copyright Law.** No copyrighted musical or visual arts composition shall be performed or played, whether amplified, televised, in the form of a mechanical recording or personal rendition, or otherwise, in connection with any use of City property, unless the User shall have first obtained all approvals and paid any license fees or other fee required by the copyright owner. Without limitation of any other provision, User's indemnification of City as set forth in a facility use agreement or permit, shall include indemnifying and saving City harmless from and against any and all liability or responsibility whatsoever for any infringement of and/or other violation of the right of any such copyright owner under any copyright law.
14. To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call 408.294.9337 (TTY) as soon as possible, but at least three business days before the meeting/event

Please enjoy Family Camp. Protect it for others to use, and remember to be courteous to your neighbors! The Family Camp at Yosemite Staff thanks you for your support.

FAMILY CAMP AT YOSEMITE EQUIPMENT RENTAL AGREEMENT

Agreement between _____ and Family Camp at Yosemite for the rental and use of kitchen, scullery, dining room and other equipment.

Family Camp at Yosemite accommodates a wide variety of groups/organizations with varying levels of need and self-sufficiency. Completion of this equipment identification and rental form will help us to better serve your organization as well as others who utilize the Family Camp Facility.

Safety and cleanliness in the kitchen, dish-room and dining room areas are most important. To help fulfill contract obligations of both the Family Camp and the group/organization renting these areas of the facility and its equipment, a checklist is provided listing available tools. Requests for use of specialized tools, food service related equipment or miscellaneous services must be indicated on this checklist, provided with the reservation packet.

Organizations requiring use of the areas and its specialized equipment will participate in a "walk through" and "instruction on use of equipment" meeting with a Family Camp Representative. At this meeting, instructions on the use, safety, cleaning and maintenance of such equipment will be discussed. Authorized representatives of the renting organization (i.e. group chairperson, cooks, maintenance crew persons) are required to attend the "walk through" and "instruction on equipment use" meeting with the Camp Representative (approximately 20 minutes for the meeting). A copy of the equipment checklist and request shall be posted in the kitchen area. Inspection of all equipment rented and used will take place prior to and following their use. Cleaning and Damage deposits may be forfeited for damage to equipment, missing equipment and cleaning of equipment. Organizations will be charged for the cost of equipment repair or replacement if identified as "beyond normal wear and tear". Use of basic kitchen equipment such as pots, pans, trays, *plates, bowls, silverware, cups, etc. is provided to the renting organization with an inventory of such equipment taken by a Camp Representative following conclusion of the event. Missing or damaged pieces of the aforementioned equipment will be charged against the deposit of the renting organization. Family Camp will provide to the renting organization soaps, detergents and related tools for cleaning and maintenance of those areas and equipment found there in, during the duration of their stay.

***The City of San José is committed to protecting the environment. While the use of plastic utensils is acceptable; Styrofoam plates, bowls and cups are prohibited.**

FAMILY CAMP AT YOSEMITE EQUIPMENT RENTAL LIST

OVENS/GRILLS/BURNERS *	✓	KITCHEN/STORAGE/REFRIGERATION *	✓
2 Hobart stacked ovens		Old walk-in refrigerator	
3 Montague standard ovens		Hussman refrigerator	
2 Microwave ovens		Freezer, walk-in	
1 Fry Grill (Montague), 5'x 2'		Hobart refrigerator, reach-in	
1 US Range Fry Grill, 4'x 2'		Continental refrigerator, reach-in	
1 Section burners, 5'x 2'		Box Freezer, (storage room)	
1 Section burners, 3'x 3' (US Range)		SCULLERY ROOM (DISH-ROOM) *	
1 Stock Pot Burner (Montague)		Hobart Dishwasher/Sterilizer Unit	
1 Cleveland Steamer Oven		DINING ROOM *	
BBQ Unit (2 Sections, 2' x 4')		Steam Table	
BBQ Unit Burner Assembly		2 Buss Carts	
OTHER EQUIPMENT *		ADDITIONAL STAFF SERVICES (fee based, must have mutual agreement in advance)	
Hobart Meat Slicer		Campfire	
Robo-coupe Food Processor		Archery	
Edlund Power Can Opener		Amphitheatre Show	
Norris Milk Dispenser		Hikes	
Large Electric Coffee Maker		Arts and Crafts	
Small Electric Coffee Maker		ADDITIONAL CAMP ITEMS	
2 Waring Blenders		Projector and Projector Screen	
Knives #		DVD Player	
Hobart 2 quart Mixer		TV or Movie Screen (circle one)	
Tomato witch (slicer)		Ping Pong Table and Accessories	

Group Name: _____

* Specific Kitchen/ Dining Room Equipment is subject to change.

FAMILY CAMP AT YOSEMITE PRE AND POST SEASON RESERVATION APPLICATION

(Please Print Legibly or Type)

Today's Date:		Group Name:	
Arrival Date:		Approximate Arrival Time:	
Departure Date:		Approximate Departure Time:	
APPLICANT INFORMATION			
Name:		E-mail:	
Contact Numbers: Hm () _____ Wk () _____ Cell () _____ Fax () _____			
Address:			
City:		State:	Zip Code:
ALTERNATE CONTACT			
Name:		E-mail:	
Contact Numbers: Hm () _____ Wk () _____ Cell () _____ Fax () _____			
Address:			
City:		State:	Zip Code:
ACTIVITIES PLANNED (please submit a complete activity schedule no less than 7 days prior to reservation start)			
ESTIMATED PEAK ATTENDANCE:			
Number of Adults (18 and older):		Number of Children 6-9 years old:	
Number of 16-17 years old:		Number of Children 3-5 years old:	
Number of Children 10-15 years old:		Number of Infants and Toddlers 2 and under:	
TENT LODGING (please mark if requesting individual tents or whole camp rental): <input checked="" type="checkbox"/>			
Total Number of tents: #		Whole Camp?	Yes <input type="checkbox"/> No <input type="checkbox"/>
ADDITIONAL FACILITY RENTAL(S): <input checked="" type="checkbox"/>			
Kitchen/Dining Hall Complex	<input type="checkbox"/>	Tuolumne Room	Sierra Lodge <input type="checkbox"/>
ALCOHOL <input checked="" type="checkbox"/> (Additional insurances must be provided for any alcohol on camp grounds other than beer, wine and sake).			
On Camp Grounds	<input type="checkbox"/>	Selling (please see Insurance Requirements on page 4)	<input type="checkbox"/>
FOOD SERVICES:			
Food Service Quote: Circle the first meal being requested below and attach a sample menu* with estimated guest count.			
Breakfast: Lunch (in-house): Dinner:			
Number of Meals Requested for Duration of Stay (i.e: 2 Breakfasts, 3 Lunches and 2 Dinners):			
Breakfast:	Lunch (in-house):	Dinner:	

* Please include meal times in order to help staff coordinate for your group.

FAMILY CAMP AT YOSEMITE PRE AND POST SEASON FEE ESTIMATE SHEET

GROUP NAME:		RESERVATION DATES:	
A. APPLICATION FEE: \$35.00 Per Application			\$
B. TENT LODGING:			
# of Standard Tents: \$ _____ Per Night x _____ of Tents x _____ of Nights			\$
# of Electric Tents: \$ _____ Per Night x _____ of Tents _____ x of Nights			\$
Whole Camp: Includes 60 tents 100-800 Series \$ _____ Per Night x _____ of Nights			\$
# of Additional Tents: \$25.00 Per Night x _____ of Tents x _____ of Nights (Up to 5 Additional Tents 100-800 Series)			\$
‘S’ or ‘K’ Cabin: \$ _____ Per Night x _____ of Tents x _____ of Nights (Must have Camp Management’s Approval to receiving a Permit)			\$
C. CAPITAL FEE SURCHARGE: # of Tents Reserved _____ X \$20.00 Per Tent			\$
D. FACILITY RENTAL:			
Kitchen/ Dining Hall Complex: \$ _____ Per Night x _____ of Nights			\$
Tuolumne Room: \$ _____ Per Night x _____ of Nights			\$
Sierra Lodge: \$ _____ Per Night x _____ of Nights			\$
E. CITY SERVICES:			
Camp staff lead activities: _____ = \$ _____			
Number of Nights _____ x \$ _____ .00 (based on expected tent use)			\$
F. FOOD SERVICE FEES: Cost will vary depending on type of menu, number of meals and number of guests. Cost will include purchasing of food and staff costs and is usually \$10-\$30 per person per meal for a basic menu. Groups requesting bag lunches will be charged \$5 per bag lunch, must request 7 days prior to arrival at camp.			\$
G. VENDORS ON SITE: Cost will vary depending on scale of event (number of Booths and Duration) For Cost please see Page 2 for Fees and Charges. Must have Camp Management’s Approval prior to receiving a Permit.			\$
SUBTOTAL:			\$
H. SECURITY DEPOSIT DUE WITH RESERVATION: 30% of Subtotal \$ _____ x 0.30 percent = \$ _____ <i>Reservations totaling \$250.00 or less or made less than 30 days prior to reservation start must pay in full.</i>			\$
I. REFUNDABLE CLEANING AND DAMAGE DEPOSIT: (Paid by Separate Check no less than 30 days prior to start of reservation, see Fees and Charges on Page 2)			\$
ESTIMATED REMAINING BALANCE DUE:			\$

	Receipt #	Date:	Security Deposit:		Receipt #	Date:
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AGREEMENT (please initial):

- _____ I understand that any changes, alterations, whiteouts or amendments made to this agreement by anyone other than the City of San José or Family Camp at Yosemite will make this contract null and void.
- _____ I have read and agree to abide by the City of San José rules and regulations pertaining to the use of Family Camp at Yosemite. I understand further that I will be held financially responsible for any damage to facilities or equipment, which occurs through our group’s use of the Camp.
- _____ I will submit application with Application Fee and Security Deposit to secure my reservation date(s).
- _____ I will submit Refundable Cleaning and Damage Deposit, according to Fees and Charges (page 2) and all remaining Fees 30 days prior to reservation date.
- _____ I will submit proof of insurance (according to Page 3) 30 days prior to reservation date.
- _____ I will submit tent and guest list seven (7) days prior to reservation date.

Applicant’s Signature:

Date: